**APOLOGY LETTER**

**DEAR ARCHITA,**

I am writing this letter to accept my mistakes(that I have misplaced the samples and didn’t remember) and to apologize for being so irresponsible. I will surely change my working stratrgy and will definitely keep everything noted for future references.

Plz forgive me and provide me another chance to prove my self. I shall be very grateful to you for your kindness and consideration.

**Your student,**

**Hina chhatrodiya.**